

## **BICKERSTAFFE PARISH COUNCIL**

To Cllrs Jennifer Currie, Kathleen Fairhurst, Gladys Gardiner, Hilary Rosbotham, Margaret Sumner, Philippa Tubb, Albert Webster and Linda Webster.

Dear Councillors

You are duly summoned to attend the Annual General Meeting of Bickerstaffe Parish Council to be held on Monday 12<sup>th</sup> May 2008 in the Four Lane Ends Mission commencing at 8.15pm.

(ARTHUR GORE)

Clerk to the Parish Council

1<sup>st</sup> May 2008

### **AGENDA**

#### **1. Election of Chairman and Declaration of Acceptance of Office**

#### **2. Election of Vice Chairman**

#### **3. Apologies**

#### **4. Declaration of Interest**

- (i) Register of Interests. Cllrs. are reminded of the need to update their register of interests.
- (ii) To declare any personal interests on the agenda and their nature
- (iii) To declare any prejudicial interests on the agenda or their nature. Cllrs. with prejudicial interests must leave the room for the relevant items.

#### **5. Parish Council Designated Representatives**

To consider the designated representatives to attend:-

- (i) Lancashire Association of Parish and Town Councils Area Committee
- (ii) Lancashire Local – West Lancashire Committee

#### **6. Timetable of Meetings and Surgeries for 2008/2009**

- (i) To consider the following dates for meetings :- 14<sup>th</sup> July 08, 8<sup>th</sup> September 08, 10<sup>th</sup> November 08, 12<sup>th</sup> January 09 and 9<sup>th</sup> March 09.
- (ii) To consider the Annual Assembly and Annual General Meeting to be held on 11<sup>th</sup> May 09.
- (iii) To consider the following dates for surgeries: - 11<sup>th</sup> August 08, 13<sup>th</sup> October 08, 1<sup>st</sup> December 08, 11<sup>th</sup> February 09 and 14<sup>th</sup> April 09.

#### **7. Minutes**

To consider the approval of the minutes (which have been previously circulated) of the meeting held on 10<sup>th</sup> March 2008.

#### **8. Public Participation**

Cllrs. to agree on an adjournment for public participation.

#### **9. Clerk's Progress Report for Information**

To note the circulated report.

## **10. Quality Parish Council Status**

The clerk to give a verbal report on the portfolio progress in relation to quality status.

## **11. Planning**

To consider the following planning application :-

- Robys Farm, New Way, Bickerstaffe for the erection of an agricultural storage building.

## **12. Parish Field**

- (i) To consider the use of the parish field for the Annual Treat Day on 14<sup>th</sup> June 2008 and Summer Fair on 12<sup>th</sup> July 2008.
- (ii) To confirm the use of the parish field for the Bickerstock Music Festival on 2<sup>nd</sup> August 2008 from 12.00 noon to 12 midnight ( a member of the Organising Committee will attend the meeting to present the proposed schedule of events).

## **13. Finance**

- (i) To consider the enclosed statement of accounts for the financial year 2007/2008.
- (ii) To consider the enclosed bank reconciliation report dated 31<sup>st</sup> March 2008..
- (iii) To consider the enclosed report concerning the insurance cover and premium for the period 1<sup>st</sup> July 08 to 30<sup>th</sup> June 09.
- (iv) To consider the following invoice(s) for payment:-
  - Lancashire Association of Parish and Town Councils annual subscription fee £173.36
  - Administrative and Book-keeping services £30 in respect of internal audit.
- (v) To consider donation requests from Victim Support Lancashire, Mencap West Lancs, and West Lancashire Crossroads Caring for Carers.
- (vi) To note the award of £1375 from West Lancs District Council's Capital Grant Scheme.

## **14. War Memorial**

To consider the enclosed report focussing on the cleaning and refurbishment scheme of work and costings.

## **15. Capital Expenditure Plan**

To consider the enclosed paper in respect of a five year capital expenditure plan.

## **16. Lathom Road Traffic and Road Safety Issues**

To consider issues in relation to traffic and road safety.

## **17. Correspondence for Information**

To note the enclosed list of items which will be available for inspection at the meeting.

## **18. Councillors reports and items for future agenda**

## **19. Date of Next Meeting**

To confirm the date of the next meeting which is scheduled to be held on Monday 14<sup>th</sup> July 2008.