

## **MINUTES OF BICKERSTAFFE PARISH COUNCIL MEETING HELD ON 12<sup>TH</sup> NOVEMBER 2007**

### **Parish Councillors present :-**

Hilary Rosbotham ( Chairman)  
Albert Webster (Vice Chairman)  
Jennifer Currie  
Kathleen Fairhurst  
Gladys Gardiner  
Margaret Sumner  
Philippa Tubb  
Linda Webster

**Also present:-** Mr John Cailles( Chairman of the West Lancashire District Standards Committee), Mr David Kitson ( Parish Council Member of the West Lancashire District Standards Committee), PC Prescott and four members of the public.

### **1. Apologies**

All Cllrs. were present. An apology was received from Mr Paul Andrews (Bickerstaffe Football Club).

### **2. Declaration of Interest**

- (i) No Cllr. reported a change to their respective Register of Interests.
- (ii) No Cllr. reported any personal interests in any item on the agenda.
- (iii) No Cllr. reported any prejudicial interests in any item on the agenda.

### **3. Minutes**

The minutes of the meeting held on 10<sup>th</sup> September 2007 were approved as a correct record and signed by the Chairman.

### **4. Public Participation**

Cllrs. resolved an adjournment of the meeting. No matters were raised by member of the public. P.C Prescott provided a crime report from 1<sup>st</sup> October 07 to-date in respect of incidents within the Parish of Bickerstaffe.

### **5. Clerk's Progress Report for Information**

The Chairman and Clerk commented on the report which had been circulated to Cllrs. prior to the meeting.

### **6. Quality Parish Council Status**

- (i) Cllrs. congratulated the Clerk on his successful completion of the Certificate in Local Council Administration and the award of an overall distinction.
- (ii) Cllrs. received a report from the Clerk with regard to progress towards meeting the discretionary requirements.

### **7. Planning**

- (i) The Clerk reported on the delegated decisions in respect of the following planning applications:-
  - Lower End Farm, Bowkers Green Lane, Bickerstaffe for the erection of a poultry building; no comments submitted to WLDC.
  - Trenance, Ben Lane, Bickerstaffe for a single storey rear extension and porch to side; no comments made to WLDC.

- (ii) The Cllrs. noted that an appeal submitted by Bickerstaffe Service Station had been dismissed by the Planning Inspectorate.
- (iii) The Cllrs. considered the consultative paper circulated by WLDC in respect of Housing/Employment Sites and Design Guide. It was resolved that if any Cllr. wished to make any recommendations or comments they should be reported to the Clerk who would make a formal written report to WLDC.

#### **8. Bickerstaffe Football Club**

Following the presentation of a report from Cllrs. who attended the meeting with Bickerstaffe Football Club in relation to their Development Plan it was resolved to follow up with the football club the following issues:-

- who will use the two proposed football pitches;
- what is the proposed usage of the football pitches;
- what are the arrangements for usage with any teams who are not part of Bickerstaffe Football Club;
- who co-ordinates the usage and is that usage communicated to the public. If so how is the usage communicated.

The Cllrs. resolved that they wished to see the parish field used as a facility for the parish and that it was important that the public were aware of the availability of usage for non-football activities.

#### **9. Parish Field**

- (i) It was resolved to note the outcomes of the ROSPA inspection, particularly as no medium to high risk areas had been identified.
- (ii) It was resolved to review the spraying of the hedgerows along the Hall Lane at the March 2008 meeting.

#### **10. Finance**

- (i) Resolved to approve the bank reconciliation report for the period ending 30<sup>th</sup> October 2007.
- (ii) Resolved to approve the following payments :-
  - Ian Smith ( parish field maintenance October and November 07 ) £455.25;
  - LAPTC for two places on a new councillors training course at a cost £100;
  - North West Air Ambulance £25.

#### **11. Neighbourhood Watch Co-Ordinator for Barrow Nook**

It was noted that Mr Graham Clarke had agreed to assume the responsibilities of the co-ordinator. It was resolved that the Clerk should notify the Lancashire County Police Authority of the appointment.

#### **12. War Memorial**

The estimate from Bullen Conservation was received. It was resolved that the Clerk should obtain a further estimate and that the Chairman should approach the Holy Trinity Parochial Church Council and for the Clerk to approach Lord Derby to pursue the possibility of securing funding commitments.

#### **13. Bickerstaffe Boundary Sign**

It was resolved that the sign should be replaced and that the Clerk should pursue the provision of a replacement sign with the Lancashire County Council's Engineering Department. With regard to expenditure the Cllrs. approved a upper limit of £250.

#### **14. Code of Conduct Annual Seminar/Workshop**

It was resolved that the individual Cllrs. should respond to the invitation from WLDC to attend the seminar/workshop.

#### **15. Bickerstaffe Stocks**

It was resolved to support the request for funding in principle but to request that the West Lancashire Civic Trust submit a more detailed costing of their proposal.

#### **16. Bus Shelter**

It was resolved that further consultation should take place and a for a feature to be included in the November Parish Council Newsletter.

#### **17. Correspondence for Information**

The Clerk made reference to the circulated list of items of correspondence which were available for inspection at the meeting.

#### **18. Cllrs. reports and items for future agenda**

The Chairman invited individual Cllrs. to comment and the Clerk noted matters in relation to; 1) litter problems at Heyescroft, in the vicinity of Baldwins Cottages and the Parish Field; 2) dog fouling in Stockley Crescent; 3) horse manure on the pavement near to Bickerstaffe School; 4) the extension of the double white lines along Lyelake Lane from the entrance to Lyelake Farm. It was resolved that the Clerk should obtain an estimate for an extension of the Parish Field Car Park for future reference.

#### **19. Date of next meeting**

The Chairman confirmed that the next meeting would be held on Monday 14<sup>th</sup> January 2008.